



Camp Quinebarge

Since 1936 ... A traditional boys and girls summer camp for exploring, growing and making everlasting friendships.

Job Description Facilities Assistant

Classification: Exempt (Seasonal)
Area: Facilities

Reports to: Facilities Director
Dates:

Camp Quinebarge

Camp Quinebarge is a traditional, summer, overnight boys and girls summer camp lying on 65 acres of forest and over 1,200 feet of lakefront on Lake Kanasatka in Moultonborough, NH. Since 1936, Camp Quinebarge has fostered an environment for children to learn about themselves and the world around them, try new activities and learn new skills, and make friendships that last a lifetime.

Facilities Assistant

Under the direction of the Facilities Director, assist in the maintenance and repair of the camp's buildings, grounds, equipment and other facilities consistent with the mission and established policies and procedures of the camp. While this position does focus on facilities maintenance, it does not mean that a Facilities Assistant is isolated from campers. All staff and campers eat meals together, and spend time at camp fires, special programs, and offsite trips. Whether staff are counselors, administrative, or support staff, we are all here for the kids.

Essential Job Functions

- Landscaping and grounds care
- Assist in the repair of buildings and facilities, including plumbing and electrical
- Perform janitorial and general maintenance duties, including sweeping, mopping, trash removal, and cleaning of restroom and shower facilities.
- Performs all duties in accordance with prescribed regulatory compliance guidelines, including local, state and federal guidelines as well as American Camp Association accreditation standards.

Equipment Used

- Rakes, shovels, and other manual tools
- Leaf blowers, weed-whackers, and other mechanical tools
- Golf cart, pick-up truck

Other Job Duties

- Start-of-Season cleanup and setup
- End-of-Season closing
- Event prep
- Various maintenance tasks as they arise

Qualifications and Abilities

- Experience in facilities/maintenance or training in the same
- Able to perform physical aspects of the position, including:
 - Working long hours
 - Identify and respond to environmental and other hazards
 - Respond appropriately to situations requiring First Aid, and assist campers in an emergency (fire, evacuation, illness, or injury).
 - Life 50 pounds

Camp Quinebarge

P.O. Box 608, Center Harbor, NH 03226

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



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- 18 years of age as of the start of employment and eligible for work in the United States
- 21+ with valid Driver's License preferred
- Meets state, federal, and ACA requirements for summer camp employment. Must pass a background check and provide other forms and details.
- Min. 1 year of college/university or completion of the Quinebarge CIT Leadership Program
- Current certification in CPR and/or First Aid. This may be acquired onsite during staff training
- Desire to work around and inspire children in a summer camp environment.

Salary and Benefits

Camp Quinebarge offers a competitive salary, room and board, leadership and other training, weekly laundry, camp t-shirts and the opportunity to participate in All-Camp Trips and onsite events. Staff are eligible for performance bonuses. Staff members receive an hour off daily and a day off each week.

How to apply

To apply for this or other positions at Camp Quinebarge, please visit www.campquinebarge.com, or send your resume and cover letter to fun@campquinebarge.com

Being a staff member at Camp Quinebarge is an incredibly fun and rewarding experience for someone who enjoys children and helping them grow and is a summer you will remember forever. It is also physically and emotionally demanding and not for everyone. Please consider both before applying.

Camp Quinebarge is an Equal Opportunity Employer, a member of the New Hampshire Camp Director's Association, and accredited by the American Camp Association.

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