



Camp Quinebarge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Job Description Head Cook

Classification: Exempt (Seasonal)
Area: Food Service

Reports to: Facilities Director
Dates:

Camp Quinebarge

Camp Quinebarge is a traditional, summer, overnight boys and girls summer camp lying on 65 acres of forest and over 1,200 feet of lakefront on Lake Kanasatka in Moultonborough, NH. Since 1936, Camp Quinebarge has fostered an environment for children to learn about themselves and the world around them, try new activities and learn new skills, and make friendships that last a lifetime.

Head Cook

Our kitchen is run by a head Cook, with 3-4 kitchen assistants, all supervised by the Facilities Director. Together, they serve three meals each day to campers and staff, typically served in our Dining Hall or outdoors as a cookout.

Essential Job Functions

- Manage the daily operations of the camp food and dining service including coordinating activities between the kitchen and dining room.
- Oversee the inventory and ordering of food, equipment, and supplies and arrange for the routine maintenance, sanitation, and upkeep of the camp kitchen, its equipment, and facilities.
- Other duties as assigned by the cook, Facilities Director, or Camp Director

Equipment used includes food preparation and cooking equipment, both manual and mechanical, and cleaning and dishwashing supplies and equipment.

Qualifications and Abilities

- Experience in management or supervisory role in an institutional or large food service setting.
- SafeServ food safety certification
- Knowledge of and experience in food service: ordering, inventory, budgeting, food preparation, family-style serving, buffet serving, cleaning, and institutional kitchen equipment.
- Able to perform physical aspects of the position, including:
 - Working long hours
 - Identify and respond to environmental and other hazards
 - Respond appropriately to situations requiring First Aid, and assist campers in an emergency (fire, evacuation, illness, or injury).
 - Lift 50 pounds

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P.O. Box 608, Center Harbor, NH 03226

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



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- 18 years of age as of the start of employment and eligible for work in the United States
- 21+ with valid Driver's License preferred
- Meets state, federal, and ACA requirements for summer camp employment. Must pass a background check and provide other forms and details.
- Min. 1 year of college/university or completion of the Quinebarge CIT Leadership Program
- Current certification in CPR and/or First Aid. This may be acquired onsite during staff training
- Desire to work around and inspire children in a summer camp environment.

Salary and Benefits

Camp Quinebarge offers a competitive salary, room and board, leadership and other training, weekly laundry, free camper tuition, camp t-shirts and the opportunity to participate in All-Camp Trips and onsite events. Staff are eligible for performance bonuses. Staff members receive an hour off daily and a day off each week.

How to apply

To apply for this or other positions at Camp Quinebarge, please visit www.campquinebarge.com, or send your resume and cover letter to fun@campquinebarge.com

Being a staff member at Camp Quinebarge is an incredibly fun and rewarding experience for someone who enjoys children and helping them grow and is a summer you will remember forever. It is also physically and emotionally demanding and not for everyone. Please consider both before applying.

Camp Quinebarge is an Equal Opportunity Employer, a member of the New Hampshire Camp Director's Association, and accredited by the American Camp Association.

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