



**Camp
Quinebarge**

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Job Description Trips Director

Classification: Exempt (Seasonal)
Program Area: Trips

Reports to: Camp Director
Dates:

Camp Quinebarge

Camp Quinebarge is a traditional, summer, overnight boys and girls summer camp lying on 65 acres of forest and over 1,200 feet of lakefront on Lake Kanasatka in Moultonborough, NH. Since 1936, Camp Quinebarge has fostered an environment for children to learn about themselves and the world around them, try new activities and grow, and make friendships that last a lifetime.

At Quinebarge, counselors lead program activities as well as live in and supervise their assigned cabin of 4-8 campers. During activity periods, counselors are responsible for their activity areas and for the group of campers assigned for that hour; most other times, they are with their cabin.

Trips

The Trips Program includes excursions or overnights leaving almost daily from Quinebarge. Campers of all ages are able to enjoy New Hampshire's outdoors through hiking, camping, and canoeing trips, and form strong bonds over their shared experiences. Past trips have included hiking Mount Washington, Mount Chocorua, and other White Mountains, canoe trips on the Pemigewasset River and Echo Lake, and camping in State and National Parks and Forests. Quinebarge leads both day and overnight trips.

Job Functions:

- Develop and deliver a trips program that is appropriate for the age and ability of the campers
- Planning trips in coordination with the Director and working with our Nurse prior to all trips
- Leading a safe and well-organized experience, checking in with the Camp regularly throughout each trip, and attending to campers' needs and abilities during trips.
- Ensuring that all equipment is cleaned, well maintained, and put away following each trip.
- Assist in the direction, supervision, and organization of campers in their trip group, within activities and throughout the camp in order to meet the intended camper outcomes.
- Ensure that camp staff and campers follow established safety guidelines
- Assist in the management and care of the physical facilities and equipment used for trips.

Equipment used includes tents, backpacks, water bottles, canoes, lifejackets, paddles, cooking equipment, food, etc.

Cabin Counselor

Cabins are the very base of life at Camp; campers live in their cabins with children their own age and it is where most camp bonding occurs. A cabin counselor is more than a supervisor or babysitter; he creates a bond with his cabin, mentors and inspires his campers and handles minor issues that arise. A camper spends more time with his cabin counselors than with any other adult on camp, and can be most

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impacted by him for that reason. We want to create friendships, foster growth and independence, and make sure our campers have the best summer experience possible. Trips staff are always placed with a second counselor, as he will spend a number of nights on off-site trips.

Cabin counselors lead all aspects of cabin life, including morning cabin cleanup, bedtime routine, and candle pass daily, as well as spend time with their campers during rest period and special events. Each cabin goes on at least one weekly adventure – a trip and/or a campout in tents or on forest platforms, where cabins laugh, sing, tell stories, and become even closer.

Job Functions:

- Participate enthusiastically in all camp activities, planning and leading activities as assigned.
- Supervising, mentoring, and leading a cabin of 4-8 campers.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- Perform other general counselor duties, including but not limited to meal supervision, assisting with All-Camp Trips, and other duties as they arise.

Other duties may arise and be assigned by the Camp Director or other senior staff. These may include planning or setup for special events, counselor of the day responsibilities, acting as a secondary leader for small group trips, covering other program areas or cabins, and more.

Qualifications and Abilities

- Current certification or previous experience leading wilderness trips and/or student experience with NOLS, Outward Bound, or similar programs, preferably in New Hampshire.
- Able to perform physical aspects of the position, including:
 - Working long hours in an active Trips Program
 - Identify and respond to environmental and other hazards
 - Respond appropriately to situations requiring First Aid, and assist campers in an emergency (fire, evacuation, illness, or injury).
 - Possess strength and endurance required to maintain constant supervision of campers off-site
 - Lifting and carrying heavy packs over rough terrain
- 21 years of age as of the start of employment and eligible for work in the United States
- Valid Driver's License
- Meets state, federal, and ACA requirements for summer camp employment. Must pass a background check and provide other forms and details.
- Min. 1 year of college/university or completion of the Quinebarge CIT Leadership Program
- Current certification in Lifeguarding, including First Aid and CPR. This may be obtained onsite during staff training.
- Current certification in Wilderness First Aid, with Wilderness First Responder or higher preferred.
- Desire to work with and inspire children in a summer camp environment.

Salary and Benefits

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Camp Quinebarge offers a competitive salary, room and board, leadership and other training, weekly laundry, camp t-shirts and the opportunity to participate in All-Camp Trips and onsite events. Staff are eligible for performance bonuses. Staff members receive an hour off daily and a day off each week.

How to apply

To apply for this or other positions at Camp Quinebarge, please visit www.campquinebarge.com, or send your resume and cover letter to fun@campquinebarge.com

Being a camp counselor at Camp Quinebarge is an incredibly fun and rewarding experience for someone who enjoys children and helping them grow and is a summer you will remember forever. It is also physically and emotionally demanding and not for everyone. Please consider both before applying.

Camp Quinebarge is an Equal Opportunity Employer, a member of the New Hampshire Camp Director's Association, and accredited by the American Camp Association.