



Camp Quinebarge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Job Description

Camp Nurse

Classification: Exempt (Seasonal)

Area: Medical Staff

Reports to: Camp Directors

Dates: Per Offer Letter

Camp Quinebarge

Camp Quinebarge is a traditional, overnight boys and girls summer camp lying on 70 acres of forest and over 1,200 feet of lakefront on Lake Kanasatka in Moultonborough, NH. Since 1936, Camp Quinebarge has fostered an environment for children to learn about themselves and the world around them, try new activities and learn new skills, have fun, and make friendships that last a lifetime.

At Quinebarge, counselors lead program activities as well as live in and supervise their assigned cabin of campers. During activity periods, counselors are responsible for their activity areas and for the group of campers assigned for that hour; most other times, they are with their cabin. Senior staff spend some of their time in the office, but most of their day is spent out and about, supervising activities or cabin time, resolving issues, and supporting counseling staff.

Camp Nurse

The Camp Nurse is responsible for onsite healthcare for the Camp. Nurses conduct medical screenings as campers arrive, dispense prescription and non-prescription medication, triage injured or ill campers and staff, provide onsite treatment and care within the scope of their license and experience, and work with our contracted outside medical providers to secure more advanced care if/when needed. Most days, the nurse manages medications and responds to minor injuries and illness. The nurse has access to a golf cart at all times to transport him/herself, supplies, and/or patients.

Equipment used includes medications, first aid supplies, and other medical supplies per the nurse's scope of practice. All treatment, screening, and medication records are to be recorded and maintained within CampMinder, our camp management system.

Camp Quinebarge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



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Essential Job Functions

- Provide healthcare to meet individual needs of camp staff and campers.
 - Conduct arrival screenings per American Camp Association requirements.
 - Store and dispense medication as needed.
 - Triage and treat campers and staff for injuries or illness.
 - Secure more advanced treatment with local providers when necessary.
 - Remain on call at all times, including at night.
- Organize, maintain, and utilize adequate resources for serving the health and medical needs of the campers and staff.
- Work with food service and other staff to properly manage allergies.
- Maintain accurate and detailed medical records on CampMinder according to state and American Camp Association (ACA) standards.
- Oversee First Aid procedures and supplies.
- Supervise sanitary conditions throughout camp.
- Serve on Joint-Loss Management Committee.

Qualifications and Abilities

- Licensed as an RN, LPN, APRN, or MD eligible for practice in New Hampshire.
- Experience in pediatrics and first aid or urgent/emergency care, preferably in a camp or school setting.
- Able to perform physical aspects of the position, including:
 - Work long hours.
 - Identify and respond to environmental and other hazards.
 - Respond appropriately to situations requiring First Aid, and assist campers in an emergency (fire, evacuation, illness, or injury).
 - Lift and/or assist campers or staff for medical purposes.
- 21+ with valid Driver's License, and clean record meeting NH camp licensing regulations.
- Eligible for work in the United States.
- Meets state, federal, and ACA requirements for summer camp employment. Must pass a background check and provide other forms and details.
- Current certification in CPR and/or First Aid. This may be acquired onsite during staff training.
- Desire to work around and inspire children in a summer camp environment.

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Salary and Benefits

Camp Quinebarge offers a competitive salary, room and board, leadership and other training, weekly laundry, camp t-shirts, free camper tuition, and the opportunity to participate in trips and onsite events. Staff are eligible for performance bonuses. Nurses receive one day off per week, except their first week. Days off end at 11:30pm. Nurses also receive a night off per week, from 7:00-11:30pm.

How to Apply

To apply for this or other positions at Camp Quinebarge, please visit campquinebarge.com/staff.

Being a staff member at Camp Quinebarge is an incredibly fun and rewarding experience for someone who enjoys children and helping them grow and is a summer you will remember forever. It is also physically and emotionally demanding and not for everyone. Please consider both before applying. Camp Quinebarge is an Equal Opportunity Employer, a member of the New Hampshire Camp Directors Association, and accredited by the American Camp Association.

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A Typical Day

- 7:30 am Wakeup Bell
- 7:45 am Waiters Bell
 - Head to Dining Hall with morning meds and the emergency pack.
- 8:00 am Breakfast
- 8:30 am Announcements
 - Campers with morning meds meet at gazebo or fireplace to take their meds.
 - Nurse brings meds to campers who forgot to meet her after breakfast.
- 8:30 - 9:00 am Cabin Cleanup
 - Nurse follows up as needed with ill or injured campers or staff.
- 9:00 - 1:00 pm Activity Periods
 - Nurse uses this time to organize meds, log treatments, or review medical forms for upcoming sessions.
 - Nurse is on call in case of illness or injury beyond what a counselor can treat with their First Aid kit.
 - If duties are caught up, nurse can spend time as desired while on call. Some nurses stay in the Infirmary or Staff Lounge, while others watch or join activities.
- 1:00 pm Lunch
- 1:35 -2:30 pm Rest Period
- 2:30 pm - 4:00 pm General Swim
 - Nurse should be down at the Waterfront with emergency pack unless treating a camper or staff member elsewhere.
- 4:00 - 6:00 pm Activity Period and Free Time
- 6:00 pm Dinner
- 6:35 -7:00 pm Free Time/Evening Activity Prep
- 7:00 - 8:05 pm Evening Activity
 - Attend Evening Activity with bedtime meds and emergency pack.
 - Finish with Friendship Circle, participate enthusiastically and ensure campers and staff do the same.
 - Meet with campers at gazebo or in dining hall to dispense evening meds.
- 8:05 - 9:00 pm Shower Hour
 - Locate and dispense meds to campers who did not meet after Evening Activity.
 - Finish up any treatment and medication logs.
 - Retire to the Infirmary for the Evening, keeping a walkie on for emergencies.

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