



Private Event Rentals 2020



Camp Quinebarge

**P.O. Box 608, Center Harbor, NH 03226 | 100 Sibley Road, Moultonborough, NH 03254
603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com**



Camp Quinebarge

Since 1936 ... A traditional boys and girls summer camp for exploring, growing and making everlasting friendships.

Events at Camp Quinebarge

Thank you for considering Camp Quinebarge for your event. Since 1936, Camp Quinebarge has been a traditional boys and girls summer camp, introducing thousands of children to the wonders of the outdoors and this remains our primary purpose. Located on 75 acres of pristine woodland with 1,250 feet of waterfront on Lake Kanasatka, Quinebarge offers an idyllic setting for any occasion. Quinebarge is a private and tranquil setting with plenty of space for groups to spread out and enjoy their visit.

Quinebarge only offers private rentals for a short period each year, ensuring that each wedding or other event is special and unique. Below are the details of our Private Event Rentals.

Cabins

Our 25 cabins and 4 yurts are available for rent. We have a total of 255 beds in both cabins and yurts. Our 15 'standard' Winnetaska Circle and Junior Cabins sleep 108 guests in all, our yurts sleep 64 and our 7 'rustic' Kanasatka Circle cabins sleep a total of 72 guests on bunk beds. Winnetaska Circle and Junior cabins have bathrooms; the Kanasatka Circle cabins share a wash house and shower house.

Our 3 lakefront premium cabins are the Library, Mohegan and the Infirmary. Our Library is recently converted and sleeps 2, with a double bed, a mini-fridge, and a newly renovated bathroom. The Infirmary sleeps up to 7 on singles and a futon bunk, and includes a bathroom and mini-fridge. Mohegan sleeps 2 in a double bed, and includes a living room, full fridge, microwave, bathroom, heat/AC, and a wood stove. All cabins have electricity and screened windows; Mohegan, the Library, and the Infirmary have glass windows. Linens are available for a fee of \$20 per bed. Guests are responsible for basic clean-up of the cabins and expected to strip their beds at the end of their stay.

Each cabin has a specific number of beds and must not house more people than we have specified. The rental party is responsible for providing Quinebarge with the number of guests staying on site no later than 14 days prior to your event, and for making cabin assignments.

Tenting

Guests are welcome to camp in tents and may bring their own or rent tents from us.

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Kenly Hall

Kenly Hall is our large Dining Hall and meeting space overlooking pristine Lake Kanasatka. Kenly Hall seats up to 220 and has a screened in porch facing the lake, a cozy gathering area with a fireplace, and our commercial kitchen. Your rental includes use of Kenly Hall, including the kitchen and all of our farm tables, benches, round tables, and chairs. The building and its restrooms are handicapped accessible.

Kitchen and Meals

Camp Quinebarge has a fully equipped commercial kitchen available for your use, or the use of your caterer. While we do not have a chef available for rentals, your group is welcome to use our kitchen for both regular and formal meals. Groups that are using the kitchen are advised to follow all food safety requirements as set forth by the American Camp Association. Signs will be posted in the kitchen during your rental, and our Directors will go over requirements during your walk-through. We have 220 settings of dishes, cups, and flatware available for your use.

Most groups prepare their own breakfasts and lunches in our kitchen, and hire a caterer for the reception and rehearsal. Caterers may use our kitchen, or setup outdoors using our charcoal grills or their own equipment. We can also accommodate up to 10 food trucks onsite. A list of local and recommended caterers is available upon request.

Alcohol and Smoking

Camp Quinebarge does not have a liquor license and can therefore not provide, serve, or sell alcohol at your event. The State of New Hampshire requires that you hire a caterer or bar service with a New Hampshire liquor license if you intend to serve alcohol at your event. Alcohol should be consumed in a responsible manner and conform to all State liquor laws. On-site guests may consume their own alcohol in their own cabins. We recommend that guests do not bring alcohol in glass containers, for both safety and ease of cleanup. Kegs are prohibited unless provided through your caterer or bar service.

Smoking is not permitted on the property or in any building. We have one designated smoking area available during events. The use of marijuana and other drugs are prohibited at Camp Quinebarge. Guests found to be in possession of such will be asked to leave.

Cars

Parking is available in a variety of locations throughout Quinebarge, with the sports field being our largest parking area. Quinebarge staff will be available to direct parking during your event. Further, we ask that guests drive at or below 10 miles per hour for the safety of all attendees.

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Quiet Hours

Lake Kanasatka is known as a tranquil location. We maintain strong, positive relationships with our neighbors, some of whom are located just a few hundred feet from our waterfront and Rec Hall. Therefore, we require that excessive noise and amplified music must end by 10:00 PM. There is to be no amplification outside the Rec Hall or Kenly Hall, and the decibel level inside must be kept at a normal level. After 10:00 PM, groups may shift to the Winnetaska Circle for a campfire and socializing.

Waterfront

Your rental includes up to two hours of waterfront use for swimming, or with canoes, kayaks, and paddleboards. Additional waterfront time may be provided at the rate of \$50 per hour. Additional use of the waterfront is prohibited unless prior arrangements are made for Quinebarge lifeguard supervision. No waterfront activities are available after dusk, period. The use of alcohol is prohibited while using the waterfront. Our lifeguards reserve the right to restrict any guest from waterfront activities due for any reason. Children must be accompanied by an adult at all times.

Activities

We have two clay tennis courts, a basketball court, Gaga pit, volleyball court, a multi-use sports field, and a disc golf course. There are multiple forest trails across our 75-acre property, perfect for walking, jogging, or biking. Red Hill, a moderate hike to a fire tower with a view of the entire Lakes Region, is just one mile from Quinebarge. Guests may also enjoy fishing on Lake Kanasatka, or going into Moultonborough for a round of golf. Guests are welcome to bring their own non-motorized sports equipment, or use ours. All of the above facilities and equipment are available to guests, as are our 100+ laser tag blasters.

Clean-up

At Quinebarge, we strive to be an environmentally friendly and sustainable site. We recycle and expect everyone to participate in this goal. You and any vendors you hire are responsible for cleaning up after your event and removing items they have contributed, including decor removal.

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2020 Fees

1 Day Rental	\$3,500
2 Night Rental	\$7,000
3 Night Rental	\$8,000

The Private Event Rental fee covers full use of Quinebarge including the grounds, sports facilities, Rec Hall, and Kenly Hall from noon on the first day until noon on the last day; or from 11 am - 10 pm for single-day rentals. It also includes two hours of waterfront use including lifeguard, boats, and safety equipment. Upon request, our staff are available to setup a campfire nightly, and provide s'mores. It additionally includes use of our kitchen equipment, place settings, tables, benches, and chairs. Quinebarge provides personnel support throughout your event for parking, golf cart transportation for guests with limited mobility, and to answer any questions you may have. All 2-night rentals run from Friday at noon until Sunday at noon. Please contact our Directors to ensure availability for your specific dates.

2020 Dates

August 28-30	
September 4-7	(Labor Day - 3 night rental required)
September 11-13	
September 18-20	
September 25-27	
October 2-4	
October 9-12	(Columbus Day - 2 night rental ok)

During events, guests receive a 20% discount at our Camp Store. We also offer a 10% discount on tuition to any new-to-Quinebarge families who enroll their child(ren) during or following any event.

Additional Fees

Linens	\$20 per bed
Extra Waterfront Usage	\$50 per hour
Babysitting	Please contact us for pricing

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Lodging

Rustic Cabins	\$100 each
<ul style="list-style-type: none">• 5 Winnetaska Circle cabins sleep 10 each• 4 Winnetaska Circle yurts sleep 16 each• 5 Junior Cabins sleep 6 each• 2 Junior Cabins sleep 4 each	
Standard Cabins	\$150 each
<ul style="list-style-type: none">• 6 Kanasatka Circle cabins sleep 10 each• 1 Kanasatka Circle cabin sleeps 12	
Luxury Cabins	\$200 each
<ul style="list-style-type: none">• Infirmary sleeps up to 7• Mohegan and Library sleep 2 each	
Use of Tenting Area	\$25 per tent
<ul style="list-style-type: none">• Tent rentals	\$25 per tent

It is common for guests to pass the cost of lodging along to their attendees. However, guests are responsible for all lodging fees due to Quinebarge and must collect their attendees' share of the fees.

Additional Information

- Dogs are allowed at Quinebarge so long as they are under their owner's supervision. Camp Quinebarge cannot be held responsible for the actions of any guest's pet, and reserves the right to ask guests to remove a pet due to behavior. We ask that pet owners clean up after their pets.
- A guest and cabin count is due 14 days prior to your event. Guests should make cabin assignments.
- Rec Hall seats 125 comfortably with dance floor.
- We observe quiet hours in the cabins between 11:00 PM and 7:00 AM.
- Depending on your carrier, we have anything from great cell phone service to none at all. In our experience, Verizon has the best coverage, followed by US Cellular.
- Our wifi networks will be made available to you and your guests, and cover Kenly Hall, the Juniors Cabin Area, our Premium Cabins, and some other areas.
- Please remember that our main purpose is as a summer camp. Although Quinebarge is an incredibly beautiful facility, we are not a resort or hotel. It is important that your guests share this understanding and that you transmit the information to them prior to the event.
- Guests are required to purchase and provide proof of coverage by an Event Insurance Policy in the

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amount of \$1 Million. This may be obtained through your homeowner's policy, or through a vendor such as privateeventinsurance.com for about \$200. If you cannot provide proof of insurance, Camp reserves the right to obtain and charge you for event insurance.

- Quinebarge requires that guests have a Designated Guest who serves as your representative during the event. Your DG needs to be a responsible adult that you trust to represent you should questions or situations arise that need addressing but not necessarily by the bride and groom. Quinebarge staff will work with this person to share safety information and to be prepared to work together in case of emergency. The name and phone number of this person must be provided prior to your event. For weddings, a wedding planner is highly recommended.
- All campfires must be kept to a reasonable size, and within one of our four firepits.
- Quinebarge staff are happy to setup and light campfires upon request. Fires must be supervised by a responsible adult at all times, with a live hose or full water bucket within 20 feet. We will provide plenty of firewood and s'mores ingredients for your needs. Please fully extinguish fires before leaving the area unattended. For safety purposes we ask that campfires are alcohol-free areas.
- Please note that we require a signed Private Event Rental Agreement and a deposit to hold your place in the calendar. We strongly suggest a formal tour of Quinebarge with the renting party, wedding couple, reunion coordinator, etc. prior to the signing of the rental agreement.

Deposit and Related Costs

- Non-refundable \$1,000 deposit with signed Rental Agreement and Waiver (attached) is required to confirm your rental dates.
- You will be held financially responsible for any and all damages caused by your guests. A damage deposit of \$1,000 is required. This deposit will be refunded provided the rental provisions are met.
- The remainder of your balance, along with the total number of guests staying onsite, plus tent areas and cabins to be rented, is due 14 days prior to your event.
- Your total balance due is subject to New Hampshire Rooms and Meals Tax of 9%.

Contact Us

If you should have any further questions, please contact Liz Odiorne or Nick Hercules, Co-Directors, at fun@campquinebarge or by phone at 603-253-6029.

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Facility Rental Agreement between Camp Quinebarge (“Camp”) and Group Representative (“Guests”)

Guest Details

Guest Representative(s) _____

Address _____

Phone(s) _____

Email address(es) _____

Designated Guest (if different)

Name _____

Phone _____

Event Information

Event Type _____

Date(s) of Use _____

Estimated Guest Count _____

Check in: Friday at 12:00pm

Check out: Sunday at 12:00pm

Facilities for Use by Guests

- Rec Hall - Seats 125 comfortably with dance floor.
- Kenly Hall - Seats up to 220 for meals.
- Common Areas: Ball Field, Tennis Courts, Basketball Court and Gaga Pit, Playfields, etc.
- Basic sports equipment such as balls, rackets, and laser tag blasters.
- Waterfront and equipment (two hours; with on-duty Camp lifeguard only).

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Provided by Camp

- Rec Hall, Kenly Hall, and Common Areas clean and ready for use.
- Overnight Cabins clean and ready for use as booked by Guests.
- Water, electricity, cooking gas for kitchen, firewood and portable toilet.
- Staff on site beforehand and 8:00 AM to 10:00 PM on dates of use.
- Use of kitchen including cooking equipment, dishes, cups, and flatware.
- Access to wifi network where available.
- Two hours of lifeguarded time to swim or use non-motorized watercraft.
- Nightly campfire built and s'mores ingredients provided.

Responsibilities of Guests

- The Guest will assign a Designated Guest to represent the Guest during the event.
- Smoking is allowed only in designated area, enforced by the Designated Guest.
All buildings, roads, paths, and shared outdoor areas are strictly no smoking areas.
- Campfires are restricted to Winnetaska Circle, Kanasketka Circle, Kenly Hall, and Piney Point fire rings. Fires are to be actively watched by a responsible adult while lit, with a charged hose or full water bucket should be within 20'. Fires are alcohol-free areas.
- Cooking restricted to Kitchen in Kenly Hall & grills outside and the Caterer's use.
- Noise and amplified music in common areas and Rec Hall must end by 10:00 PM, at which point guests may relocate to the Winnetaska Circle.
- Guests are expected to behave in a proper, civil, manner and assist in keeping Camp clean, tidy and undamaged. Guests are responsible for any damage caused.
- Guests will provide a total attendee count 14 days prior to the event, including number of cabins and linen sets being rented and tents brought in.
- Notify Camp of vendors as they are booked/hired.
- Ensure that all attendees comply with Camp rules and relevant American Camp Association (ACA) Standards at all times. Camp staff will review ACA materials with you during the walkthrough.
- Guests are expected to supply and set up, remove, and dispose of their own decorations. If you require the use of a ladder, please contact the Camp to arrange assistance from staff.
- Complete at least one walk-through before signing an agreement.
- Submit all special requests at least 30 days prior to event.

Insurance

Camp requires that Guests obtain and provide proof of coverage by an Event Insurance Policy of the type provided by www.privateeventinsurance.com for the event dates in the amount of \$1,000,000. The Camp maintains proper comprehensive fire and liability insurance coverage.

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Event Fees and Deposit

Event Duration (select one):

1 Day Rental	\$3,500	\$ _____
2 Night Rental	\$7,000	\$ _____
3 Night Rental	\$8,000	\$ _____

Rustic Cabins	\$100 ea	_____ Cabins	\$ _____
Standard Cabins	\$150 ea	_____ Cabins	\$ _____
Premium Cabins	\$200 ea	_____ Cabins	\$ _____
Tent Area Use	\$25 ea	_____ Tents	\$ _____
Tent Rental	\$25 ea	_____ Tents	\$ _____
Linens Set	\$20 per bed	_____ Beds	\$ _____
Waterfront Usage (2hr inc)	\$50 per addtl	_____ Hours	\$ _____

Damage Deposit	\$ 1,000
Event Subtotal	\$ _____
Plus 9% NH Room & Meals Tax	\$ _____
Event Total	\$ _____

Deposit Due Today (non-refundable) \$ -1,000

Remaining Balance Due on _____ \$ _____

- Guest Deposit is due upon signing and is forfeit in case of cancellation.
- Final Payment, including fees for cabins, tents, is due 14 days prior to the event and is forfeit in case of cancellation. Final fees and taxes will be calculated at that time based on final cabin, etc. count.
- Damages beyond the reasonable expected wear and tear will be deducted from the Deposit and the remaining balance thereof refunded within 14 days after the event.
- Changes to this agreement shall be made by written addendum, signed by both parties.
- By signing, the Guest agrees to pay all fees as described above, and comply with all terms and conditions set forth by Camp Quinebarge.

Guest Signature

Print Name

Date

Camp Representative

Print Name

Date

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Waiver Liability, Release, and Express Assumption of Risk

THIS IS A LEGALLY BINDING RELEASE, WAIVER AND INDEMNIFICATION OF LIABILITY, AND EXPRESSES ASSUMPTION OF RISK.

As the undersigned, I fully recognize that there are dangers and risks to which guests of the event _____ may be exposed by participating in said event at Camp Quinebarge, and during associated trips or other activities throughout the course of his/her attendance. I assume all of the risks and responsibilities in any way arising from or associated with these activities.

I agree to release Camp Quinebarge, Carbonfund.org Foundation and all of its affiliates, divisions, committees and groups, and their respective governing boards, officers, directors, trustees, legal representatives, members, employees, agents, administrators, assigns, volunteers and contractors (collectively "Releasees"), from any and all claims, demands, suits, judgments, damages, actions, and liabilities of every name and nature whatsoever, whenever occurring, whether known or unknown, contingent or fixed, at law or in equity, that may arise in connection with said event held at Camp Quinebarge; including any injury, death, or damage to personal property (collectively "Liabilities") excepting those caused by the gross negligence of the Releasees. I agree to defend, indemnify, and hold Releasees harmless from and against any and all Liabilities except those just specified.

As the undersigned Guest Representative of the event _____, I recognize that this means I am giving up, among other things, all rights to sue Releases for injuries, damages or losses possibly incurred unless caused by the gross negligence of Releasees. I also understand that this Release binds my heirs, executors, administrators, legal representatives and assigns.

I have read this entire release. I fully understand that the terms herein are contractual and not a mere recital and that I have signed this Waiver voluntarily and of my own free act.

I agree to all of the above on behalf of all event guests, myself, my spouse/partner, my children, our heirs, successors, and assigns.

Guest Signature

Print Name

Date

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