



**Camp
Quinebarge**

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Job Description

Trips Counselor

Classification: Exempt (Seasonal)

Area: Trips

Reports to: Camp Directors

Dates: Per Offer Letter

Camp Quinebarge

Camp Quinebarge is a traditional, overnight boys and girls summer camp lying on 70 acres of forest and over 1,200 feet of lakefront on Lake Kanasatka in Moultonborough, NH. Since 1936, Camp Quinebarge has fostered an environment for children to learn about themselves and the world around them, try new activities and learn new skills, have fun, and make friendships that last a lifetime.

At Quinebarge, counselors lead program activities as well as live in and supervise their assigned cabin of campers. During activity periods, counselors are responsible for their activity areas and for the group of campers assigned for that hour; most other times, they are with their cabin. Senior staff spend some of their time in the office, but most of their day is spent out and about, supervising activities or cabin time, resolving issues, and supporting counseling staff.

Trips Counselor

The Trips Program includes day excursions and overnight trips leaving almost daily from Quinebarge. Campers of all ages are able to enjoy New Hampshire's outdoors through hiking, camping, and canoeing trips, and form strong bonds over their shared experiences. Past trips have included hiking Mount Washington, Mount Chocorua, and other White Mountains, canoe trips on the Pemigewasset River and Echo Lake, and camping in State and National Parks and Forests.

A second trips team goes out each day with 1-2 cabins for a cabin trip. These trips generally consist of beginner-level hikes, berry picking, visits to the beach or state parks, or other local attractions.

Trips Job Functions

- Develop and deliver a trips program that is appropriate for the age and ability of the campers.
- Planning trips in coordination with the Director and working with our Nurse prior to all trips.
- Coordinate with kitchen staff to supply meals and snacks for trips.
- Leading a safe and well-organized experience, checking in with the Camp regularly throughout each trip, and attending to campers' needs and abilities during trips.

Camp Quinebarge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



Camp Quinebarge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

- Ensuring that all equipment is cleaned, well maintained, and put away following each trip.
- Assist in the direction, supervision, and organization of campers in their trip group, within activities and throughout the camp in order to meet the intended camper outcomes.
- Ensure that camp staff and campers follow established safety guidelines.
- Assist in the management and care of the physical facilities and equipment used for trips.

Equipment used includes tents, backpacks, water bottles, canoes, lifejackets, paddles, cooking equipment, food, etc.

Cabin Duties

Trips Counselors will be assigned to live in a cabin with 4-12 campers and one or more co-counselors. Cabins are the very base of life at Camp; campers live in their cabins with children of their own age and it is where most bonding occurs. A cabin counselor is more than a supervisor or babysitter; he creates a bond with his cabin, mentors and inspires campers, and handles minor issues that arise. A camper spends more time with his cabin counselors than with any other adult on camp, and can be most impacted by him for that reason. We want to create friendships, foster growth and independence, and make sure our campers have the best summer experience possible.

Cabin counselors lead all aspects of cabin life, including morning cabin cleanup, bedtime routine, and nightly Candle Pass, as well as spending time with their campers during Rest Period and special events. Each cabin goes on at least one adventure per session - a trip and/or campout on camp or offsite, where cabins laugh, sing, tell stories, and become even closer. In the unlikely event that a counselor is assigned to staff housing, she is still assigned to a cabin and is expected to fully participate as a member of that cabin, only sleeping elsewhere.

Cabin Counselor Job Functions

- Participate enthusiastically in all camp activities, planning, and leading activities as assigned.
- Supervising, mentoring, and leading a cabin of 4-12 campers.
- Mentor any CIT assigned to the cabin.
- Perform other general counselor duties, including but not limited to meal supervision, Night Duty, assisting with trips, and other duties as they arise.

Camp Quinebarge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



Camp Quinebarrge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Qualifications and Abilities

- Current certification or previous experience leading wilderness trips and/or student experience with NOLS, Outward Bound, or similar programs, preferably in New Hampshire.
- Current American Red Cross or recognized equivalent certification in Lifeguarding. This may be acquired onsite during staff training. Must be able to:
 - Successfully complete online precourse.
 - Swim approximately 500 yards.
 - Tread water for two minutes without using hands or arms.
 - Complete successful timed swim and 'rescue' of 10 pound weight.
 - Dive to depth of 10-12 feet, collect submerged object, and return to surface.
 - Successfully perform all required skills and pass written exams.
- Able to perform physical aspects of the position, including:
 - Work long hours in an active Trips Program.
 - Identify and respond to environmental and other hazards.
 - Respond appropriately to situations requiring First Aid, and assist campers in an emergency (fire, evacuation, illness, or injury).
 - Possess strength and endurance required to maintain constant supervision of campers.
- 21+ with valid Driver's License and clean record meeting NH camp licensing requirements.
- Meets state, federal, and ACA requirements for summer camp employment. Must pass a background check and provide other forms and details.
- Min. 1 year of college/university or completion of the Quinebarrge CIT Leadership Program.
- Current certification in CPR and/or First Aid. This may be acquired onsite during staff training.
- Other certifications a plus (High Ropes/Wall, Leave No Trace, Wilderness First Aid/Responder).
- Desire to work with and inspire children in a summer camp environment.

Salary and Benefits

Camp Quinebarrge offers a competitive salary, room and board, leadership and other training, weekly laundry, camp t-shirts, and the opportunity to participate in trips and onsite events. Staff are eligible for performance bonuses. Counselors receive one 12-hour day off during Traditions training week, and one 24-hour day off during camper weeks 2-7. There are no days off during camper weeks 1 or 8. Counselors will also have one evening off per week, except during camper week 8.

How to Apply

To apply for this or other positions at Camp Quinebarrge, please visit campquinebarrge.com/staff.

Camp Quinebarrge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarrge.com | www.campquinebarrge.com



Camp Quinebarrge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

Being a camp counselor at Camp Quinebarrge is an incredibly fun and rewarding experience for someone who enjoys children and helping them grow and is a summer you will remember forever. It is also physically and emotionally demanding and not for everyone. Please consider both before applying. Camp Quinebarrge is an Equal Opportunity Employer, a member of the New Hampshire Camp Directors Association, and accredited by the American Camp Association.

Camp Quinebarrge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarrge.com | www.campquinebarrge.com



Camp Quinebarge

Since 1936 ... A traditional boys and girls summer camp for exploring, growing and making everlasting friendships.

A Typical Day

- 7:30 am Wakeup Bell
 - Ensure that cabin campers are awake and getting ready for the day.
- 7:45 am Waiters Bell
 - Ensure that waiter goes to Dining Hall.
 - Shepherd campers to Dining Hall for breakfast. Counselor is the last one out of the cabin.
- 8:00 am Breakfast
 - Supervise campers at your table.
 - Model and enforce proper meal etiquette, especially trips to the buffet line.
- 8:30 am Announcements
 - Remind campers at your table to see the nurse if they have breakfast meds.
- 8:30 - 9:00 am Cabin Cleanup
 - Oversee cleanup and coach campers through their chores.
 - Meet with Nurse and Director to go over medications and trip schedule.
- 9:00 - 1:00 pm Activity Periods
 - Lead the group for the day's trip. Some trips will go into the afternoon. The
 - During the Activity Periods you will lead your campers on a hike. The below schedule is based on a shorter trip, with a return by lunchtime.
- 1:00 pm Lunch
- 1:30 pm Announcements
 - Announce tomorrow's trip, remind campers to sign up.
- 1:30 - 2:30 pm Rest Period
- 2:30 pm - 4:00 pm General Swim
- 4:00 - 5:30 pm Period Off
- 5:30 - 6:00 pm Free Time and Quinebarge World Championship
 - Supervise and socialize with campers in cabin area or center of camp.
- 5:45 pm Waiters Bell
- 6:00 pm Dinner
- 6:30 pm Announcements
 - Post signup sheet on bulletin board for the day after tomorrow.
- 6:35 -7:00 pm Free Time/Evening Activity Prep
 - Return to cabin with campers to change or prepare for Evening Activity.
 - Travel to Evening Activity as a group when the bell rings, ensuring a counselor is the last to leave the cabin.

Camp Quinebarge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarge.com | www.campquinebarge.com



Camp Quinebarrge

*Since 1936 ... A traditional boys and girls
summer camp for exploring, growing
and making everlasting friendships.*

- Supply list of campers for tomorrow's trip to the Nurse.
- 7:00 - 8:05 pm Evening Activity
 - Evening Activity, assist or participate as directed.
- 8:05 pm Friendship Circle
 - Participate enthusiastically and ensure campers do the same.
 - Return to cabin with cabin group.
- 8:10 - 9:00 pm Shower Hour
 - Males
 - Ensure that campers are on schedule and physically escort them to the Shower House and Wash House.
 - Females
 - Ensure that campers complete shower schedule in a timely manner.
- 9:00 pm Candle Pass
 - Facilitate Candle Pass for your cabin, with guided discussion or questions.
 - Participate actively and enthusiastically.
- 9:15 pm Lights Out
 - Turn off the lights and remain in the cabin, encouraging kids to sleep or read quietly, until released by Night Duty at 9:30.
 - If you are on Night Duty, Head Counselor will deliver clipboard and walkie to you.
- 9:30 - 11:30 pm Night Duty or Free Time, per schedule

Camp Quinebarrge

P.O. Box 608, Center Harbor, NH 03226

100 Sibley Road, Moultonborough, NH 03254

603-253-6029 | fun@campquinebarrge.com | www.campquinebarrge.com